Step 5: Start Connecting

- 1. From the **Home Page buttons** or **Top Menu**, navigate to **Attendees**. The attendee list includes everyone at SOAHR: Attendees, Speakers and Exhibitors.
- 2. Once you are in the Attendee list you can **browse**, **search**, or use **filters**. *Pro Tip*: Using artificial intelligence, the platform will automatically suggest people for you to meet based on a variety of features. You can tweak the suggestions by adding specific terms to the '**Get Better Recommendations**' box.
- 3. To view someone's profile and/or connect with them, click the for person icon next to their profile.



Send Connection Requests

After you click on a person's **Profile**, you can send them a **Connection Request** (this is similar to a 'friend request' on social media). Once they accept your connection request, you can now chat and/or have a video meeting.

You can also use the "**Meet**" section to request a video meeting with the person at a specific time during the conference.



Connect via Chat or Video

Once another attendee accepts your Connection Request, you can easily chat with them via **text chat** *or* **video**. Click the **Chat Message icon** f_{a} in the top right area of the menu/navigation, and begin typing in the chat box.

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🕼 Caitlin Podaras 🗸 🗸	Joanne Singletary	=
Q Search a contact	July 15, 2020	
Jackie Choice, MFA 9:00 AM	Hi Joanne! Can we conn	ect? I'd love to chat with you! 6:18 PM
Joanne Singletary 07/15/2020 Hi Joanne! Can we connect? I 'd love to chat with you!		
Jeanne Artime 06/02/2020 I'd like to connect with you a t the Chapter meeting. Onc		
	+ Write a message	>



To start **video chatting**, click the Video Icon and a video call will be placed.

You will then be able to have a video conference right within the platform!